

This event draws more than 400 delegates and offers academics a unique environment to share and learn from each other's experiences and research. High quality academic papersare selected through a competitive review process and presented in sessions at the meeting.

Your organization can associate its name with this high profile event, and gain access to cuttingedge researchers and professors from US and international business schools. The venue is the Radisson Blu Aqua Hotel, 221 North Columbus Drive, Chicago, Illinois 60601.

For more meeting informationplease visit our website at

www.midwestfinance.org

### **Benefits**

Your sponsorship will be recognized with your logo in the program and the MFA website and complimentary passes to all conference events

## **Diamond Sponsor \$10,000**

Sponsor an Evening Reception, the MFA Luncheon and business meeting, a Luncheon/breakfast with a Keynote Address, or Childcare. Diamond sponsors receive four complimentary event entries.

# **Premier Sponsor \$3,000-\$5,000**

Sponsor a Coffee Break, Keynote Speaker, or Graduate Students Travel Grants. Premier sponsors receive two complimentary events entry.

# **Outstanding Paper Sponsor \$1,000**

Sponsor Outstanding Paper Award. Outstanding Paper sponsors receive one complimentary events entry.

### Exhibitor \$1,250

See the attached exhibitor contract

# Advertiser \$750-\$1,000

See the attached advertiser contract

**To discuss available sponsorships opportunities please contact:** David Feldman at SponsorshipVP@midwestfinance.org





# **Advertiser** Contract



MFA 2025 Annual Meeting Radisson Blu Aqua Hotel Chicago, Illinois March 20-22, 2025

### **INVITATION TO ADVERTISE**

You are invited to place an advertisement in the MFA conference printed material. The MFA distributes printed program packets to all of the more than 400 registrants in attendance at our annual meeting.

# Advertising Rates Meeting Packet Insert \$750 Two-page interior spread in program book (b/w) \$1,000 One page interior ad in program book (b/w) \$750 Inside back cover of program book (color)\*\* \$1,000 Outside back cover of program book (color)\*\* \$1,000 \*\*Inside and outside back cover spaces assigned first come first serve

### **PROGRAM BOOK ADVERTISEMENTS**

Ad copy placed in the printed program book can be submitted as a black and white camera-ready print or as an electronic file. Full page image size is 5.5 inches wide by 8.5 inches long. Ad copy for the printed program book must be received by January 26, 2025.

### **MEETING PACKET INSERTS**

Inserts could be items or ads that are too large for the program brochure, mail-in offers, or coupons intended to draw individuals to your business. Inserts must be sized to fit in a standard 6 x 9 envelope (can be folded once). Send inserts to arrive no later than February 3, 2025.

Printed program ad space (list type)	Cost \$
(If ordering inside cover indicate order of s	pace preference)
Meeting Packet Insert (send sample or describ	pe)Cost \$
Contact Name	
Mailing Address	
City, State, Zip	
Phone Number	Fax Number
E-Mail Address	
We would like to contract for the advertising in	dicated above and agree to the procedures
listed.We agree that Total Advertising Payment	due is \$
Signature of Authorized Agent	Date
Payment: upon completed and signed form submis listed above or, if you prefer, payment can be sent Midwest Finance Association, C/O Craig Furfine, 2	•

Please return a completed, signed copy of page one of this contract to David Feldman, MFA Sponsorship VP, Email: <a href="mailto:SponsorshipVP@midwestfinance.org">SponsorshipVP@midwestfinance.org</a>





# **Exhibitor** Contract



MFA 2025 Annual Meeting Radisson Blu Aqua Hotel Chicago, Illinois Show Days, March 20-22, 2025

### **Exhibit Space**

Exhibit space rental is \$1,250. A 6' table, a waste basket, and two side chairs are available at your option. Exhibits will be located near the session breakout rooms and coffee break area.

### **Exhibit Schedule**

Exhibits may be open during the following schedule:

Set Up: Thursday, March 20 (10am–noon)

Show Hours: Thursday, March 20 (noon–5pm)

Friday, March 21 (8am–5pm), Saturday, March 22 (8am–noon)

Dismantle: Saturday, March 22 (noon–1pm)

Contact Name		
Company Name		
Mailing Address		
Phone Number		Fax Number
E-Mail Address		
Web Page URL		
assigned by the MFA. We a "Details of Contract for Exh	agree to abide by all terms hibit Space," attached her	Association 2025 annual meeting and accept the space is and conditions as described in the two pages of reto, and understand this application will become a that Total Exhibit Rental due is:
	\$for	booth(s) @\$1,250 each
We understand that this pathe the Mi	•	y charges or services not identified as being provided by or on within this contract.
Signature of Authorized Agen	ıt	Date
individual listed above or, if y	you prefer, payment can be s	, MFA treasurer will send an invoice by email to the sent to the MFA Treasurer at the following address: Campus Drive, GH-4373, Evanston, IL 60208

Please return a completed, signed copy of page one of this contract to David Feldman, MFA Sponsorship VP,Email: <a href="mailto:SponsorshipVP@midwestfinance.org">SponsorshipVP@midwestfinance.org</a>



# Midwest Finance Association Annual Meeting Exhibit Show Days, March 20-22, 2025

# Radisson Blu Aqua Hotel 221 North Columbus Drive Chicago, Illinois 60601 USA

**DETAILS OF CONTRACT FOR EXHIBIT SPACE** 



#### ASSIGNMENT OF SPACE

Exhibit space will be assigned by the MFA in the order in which the applications are received. If more than one booth is desired, it should be stated clearly in the application. All applications should be returned as early as possible to obtain booth space as booth space is limited.

### **CANCELLATION**

Any cancellation prior to January 27, 2025, will be allowed a refund of eighty percent (80%) of the contract amount. If an exhibitor cancels participation on or after January 27, 2025, or if the exhibitor fails to occupy the contracted space by 1:00 p.m., Thursday, March 20, 2025, the Midwest Finance Association is entitled to the full amount of the rental payment. If the booth space is not occupied by 1:00 p.m., Thursday, March 20, 2025, the Association shall have the right to use such space as it sees fitto eliminate blank spaces in the exhibit hall.

### **INSTALLATION AND REMOVAL**

Exhibits are to be set up in place and open for show during the meetings on the following schedule:

Set Up: Thursday, March 20 10am-noon Show Hours: Thursday, March 20 noon-5pm

Friday, March 21 8am-5pm
Saturday, March 22 8am-noon
Dismantle: Saturday, March 22 noon-1pm

Booths will be accessible to exhibitors for set up at 10am on Thursday, March 20. Packing and removal may start no earlier than 12:00pm on Saturday, March 22, and all exhibits must be removed from the hotel by 5:00pm Saturday, March 22, 2022.

### STANDARD BOOTH EQUIPMENT

Exhibitors will be provided a 6' table, a waste basket, and two side chairs. Any other booth items or services are the sole responsibility of the exhibitor.

### INFORMATION PACKETS FOR ADDITIONAL SERVICES

Exhibitors will be sent an information packet with details for arranging freight handling, or ordering special services and equipment not specifically listed and provided for in the booth description above. Packets will be sent upon acceptance by the MFA of the completed and signed exhibit contract.

### **BOOTH OPERATION**

The exhibitor may not erect materials that will substantially affect the view of and/or operation of any other exhibitor. All materials including any food or drink catered by an exhibitor must be kept within the confines of the exhibit. The aisles cannot be used in any way. Fire Department regulations require that aisles be kept free and clear.

To comply with regulations of the Internal Revenue Service *no books* or *materials* are to be sold during the show. The purpose of the exhibit is to allow for exhibit and presentation of educational materials to members attending the conference. Non-compliance with this requirement will be sufficient grounds for refusing an exhibit contract in any following year.

### **RECEPTIONS AND HOSPITALITY SUITES**

Exhibitors are free to host receptions or sponsor hospitality suites through the hotel's catering office. These events should not compete with MFA events but instead enhance the program. Focus groups should be coordinated with the MFA and may incur a separate fee.



### MEETING REGISTRATION AND ACCESS TO EVENTS

Each exhibitor will receive up two complimentary conference passes (waived registration fees and access to all events). Exhibitor company names are entered in the meeting program bulletin.

#### **HOTEL GUESTROOM RESERVATIONS**

Exhibitors are responsible for arranging and paying for their own guest room accommodations. Special group guestroom rates are available at the Radisson Blu Aqua Hotel for the MFA annual meeting *until the group block is sold-out*. A link to the hotel reservation site can be found at www.midwestfinance.org under the Conferences tab.

#### RESPONSIBILITY FOR DAMAGE TO PROPERTY

The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibitor's activities on the Hotel premises and will indemnify, defend and hold harmless the MFA, the Hotel, its owners, and its management company, as well as their respective agents, servants, and employees from any and all such losses, damages and claims. The exhibitor understands that any presence of security is a courtesy and does not constitute an admission of responsibility for booth contents by the Midwest Finance Association, the Hotel, its owners, management company, or its respective agents, servants, or employees.

The exhibitor understands that neither the MFA, nor the Hotel maintains insurance covering the exhibitor's property or lost revenue and it is the sole responsibility of the exhibitor to obtain such insurance. All signs must be professionally printed and approved and they may not be put up within the hotel without the knowledge and prior approval of the hotel's Convention Services Manager.

Scotch tape, nails, staples, push pins or potentially damaging fasteners may not be used to hang signs or other materials on walls in any area or in any function room.

### **OBSERVANCE OF LAWS**

The exhibitor will comply with all federal, state, and local laws and all rules of the Hotel. Exhibitors will comply with lawful orders of police and fire departments or any other municipal authority.

### **AGREEMENT TO CONTRACT TERMS**

By signing the first page of this contract, the exhibitor agrees to abide by the above contract terms and conditions.

60208

### **CONTACT FOR INQUIRIES**

Applications and inquiries should be directed to:

David Feldman
MFA VP – Sponsorship
School of Banking and Finance
UNSW Business School
UNSW Sydney

UNSW Sydney, NSW 2052

Australia

Tel: +61-2-9385-5748

Email: SponsorshipVP@midwestfinance.org

Craig Furfine MFA Treasurer 2211 Campus Drive, GH-4373, Evanston, IL

Email: treasurer@midwestfinance.org

